The following is suggested guidance to be used in completing selected sections of the Nonprofit Security Grant Program (NSGP) Investment Justification (IJ). For more detailed guidance, please review SCN's webinar recording, "Deep Dive: Writing the NSGP Application," 09 January 2025. The questions below are intended to elicit comprehensive responses resulting in a high-scoring application.

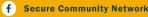## Part I | Nonprofit Organization Subapplicant Information:

☐ Use your organization's legal name (which should match your SAM.gov registration and the name on your Threat, Vulnerability, & Risk Assessment).

☐ Make sure to include your Unique Entity ID (UEI) Number. A UEI can be obtained through www.SAM.gov.

☐ Is your organization located in the NSGP-Urban Area or the NSGP-State funding streams? The Federal Emergency Management Agency's 2024 List of High-Risk Urban Areas can be found here.

Part II | Background:

Application Question: Please describe (if applicable) this location's symbolic value as a highly recognized national or historic institution/landmark that renders the site as a possible target of terrorism.

Questions to Consider:

1. How would someone know that your facility is a Jewish facility?

2. Are there Hebrew letters or other Jewish symbols on the façade?

3. Is the word "Jewish" anywhere in your external signage?

4. Has your facility been in the same place for a long time? Is it well-known?

5. Is it located near other Jewish institutions?

6. Does your facility share space with other Jewish agencies/schools?

7. Do you rent or donate your space to host gatherings for other organizations (Jewish or otherwise)?

8. Do you have a high-profile rabbi or community member(s)?

9. Is your facility publicly active in social action issues?

10. Has your facility been in the news recently?

Part III | Threats, Vulnerabilities, and Potential Consequences:

Application Question: The U.S. Department of Homeland Security defines risk as the product of three principal variables: Threat, Vulnerability, and Consequence. In the space below, describe the risk(s) faced by your organization specifically in terms of the A) Threats, B) Vulnerabilities, and C) Potential Consequences of an attack.

Threats — In considering a threat, please describe the identification and substantiation of specific threats or attacks against the nonprofit organization or a closely related organization, network, or cell. (2200 characters)

Questions to Consider:

1. How would your facility's activities be disrupted in the event of a terrorist attack?

2. Any bomb threats or swatting incidents?

3. Has your rabbi, staff, or members experienced any threats to their person or family?

4. Have any local Jewish agencies experienced any antisemitic or otherwise targeted incidents?

5. Demonstrate how the number of total incidents has increased nationally and in your state. A good resource is ADL's H.E.A.T. map, which details specific incidents of hate, extremism, antisemitism, and terrorism by state and nationwide.

6. Have there been any recent incidents at like-type facilities?

Vulnerabilities — Please describe the organization's susceptibility to destruction, incapacitation, or exploitation by a terrorist attack. (2200 characters)

The vulnerability section should directly connect to and highlight the vulnerabilities listed as "critical" in your organization's Threat, Vulnerability, & Risk Assessment. Only those vulnerabilities identified in your assessment can be included on the Investment Justification.

Potential Consequences — Please describe the potential negative effects on the organization's assets, systems, and/or function if damaged, destroyed, or disrupted by a terrorist attack. (2200 characters)

Questions to Consider

1. What would your facility lose because of a terrorist attack?

2. How many lives could be lost? (List your membership and staff numbers.)

3. Are there any young children/infants who would be in danger (day camp, schools, infant care)?

4. Does your facility have any irreplaceable Judaica or Torahs?

5. Is your facility a historic building? If so, discuss the value and inability to replace the structure.

6. Do other community organizations rely on your space for their meetings/activities? Do they have anywhere else to go?

7. Where would families go to services?

8. Where would students go to school or day care?

9. Are there annual Jewish events that your organization hosts in your facility (graduations, camp presentations)?

10. Are there Jewish or non-Jewish tenants in your facility who would lose space/staff?

11. Does your facility serve as a space for community-wide social action events (Hanukkah gift wrapping, preparing deliverable meals, etc.)?

12. Does your organization provide a service to the community that it would be unable to continue to offer (food drives, clothing drives, emergency shelter)?

Part IV-A | Facility Hardening:

Application Question: In this section, describe each proposed activity or investment, identify the vulnerability that it addresses, and detail the cost associated with the activity or investment. For each activity/investment, include the quantity, estimated hourly rate or estimated price per unit, and proposed usage.

Questions to Consider

1. How many of each security upgrade will be needed to address the vulnerability (for example, 14 cameras, 1,000 feet of perimeter fencing, blast resistant film on 47 windows)?

2. Where will each item be installed?

3. What is the total cost of each item?

4. What is the AEL (Authorized Equipment List) number of each item?

Part V | Milestones:

Application Question: Start dates should reflect the start of the associated key activities and end dates should reflect when the milestone event will occur. Milestones should reflect considerations to Environmental Planning and Historic Preservation (EHP) reviews when applicable. (10 milestones maximum, period of performance is up to three years)

Questions to Consider:

1. Did you include the timeline for the completion of the EHP and grant award documentation? (Use the first line for this.)

2. Are all the items in the facility hardening section included in the timeline?

3. Does each milestone sequentially build upon one another in a logical fashion?

4. Does your timeline represent a logical and reasonable time frame for completion of each project?

Part VI | Project Management:

Application Question: Who will manage the project? Include the name, phone number and email address, and experience of the project manager(s).

Questions to Consider:

1. (Sect. 1) Did you list the name and contact info for at least two project managers and an administrative support individual?

2. (Sect. 1) Did you list the professional experience of both project managers?

3. (Sect. 1) Did you identify the tasks that each project manager will oversee?

4. (Sect. 2) What are some of the challenges that may prevent your organization from completing its milestones on time?

5. (Sect. 2) With which law enforcement offices or homeland security connections will your project managers coordinate?

Part VII | Impact:

Application Question: Please describe the measurable outputs and outcomes that will indicate that this Investment is successful at the end of the period of performance.

Questions to Consider:

1. What are some measurable (numerical) improvements your organization will expect from the requested projects listed in Section III?

2. Did you identify the numbers of staff, students, members, visitors, or teachers who will benefit from these requested projects?

3. Did you describe how the improvements will work to improve the security at your organization?

4. How will the improvements mitigate your vulnerabilities mentioned in Section III?

Nonprofit Subapplicant Contact Information:

☐ Did you complete the sentence "This application was written by:"?

☐ Did you check the box confirming that the writer is an employee, volunteer, or someone affiliated with your organization?

☐ Did you use updated contact information, so that if your State Administrative Agency (SAA) needs to reach your organization four months from now, it has the correct information?

☐ Did you list all prior Federal NSGP awards?